**RETURN MATERIAL AUTHORIZATION REQUEST FORM**

A Return Material Authorization Number issued by Hi Speed Industrial Service is required for allreturns.

Customer Name and Number:­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sales Order #:­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Customer Purchase Order #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Invoice #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reason for return:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email RMA Request Form to WH@gohispeed.com

HSIS will issue an RMA Number

**RMA Instructions:**

* Return Authorization Number **MUST** be clearly marked on the outside of the package
* Enclose a copy of the RMA Request Form and the included delivery ticket with the materials being returned
* Materials must be in new/un-used/original condition
* Merchandise must be returned within 15 days of receiving RMA number
* A Restocking fee will be applied to all items authorized for return
* Upon receipt/inspection of materials, a credit will be issued for the approved returned materials
* Customer pays for all freight unless return is due to HSIS error. In case of HSIS error ship via UPS Collect 312996.

*If not followed completely, returned materials may be refused at the door*

**Return Address**

Attention: RETURNS + RMA #

7030 Ryburn Drive

Millington, TN 38053

**RMA #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**