1. **Purpose**
   1. The purpose of this procedure is to provide guidance on how to view all SDS files in CRM.
2. **References**
   1. **NA**
3. **Precautions**
   1. **NA**
4. **Frequency**
   1. **NA**
5. **Responsibility**
   1. **NA**
6. **Accessing the SDS**
   1. Find the CRM Logo on the desktop

Graphical user interface, application

Description automatically generated

* 1. Double Click on the logo
  2. Login to CRM
     1. Username: (Three Initials)
     2. Password: (GoHispeed2022/ personal password)
  3. Click on Resource LibraryA picture containing shape

     Description automatically generated
  4. Scroll down to the bottom of the page
  5. Click the drop-down box under “Safety Data Sheets” and select the desired SDSGraphical user interface, text

     Description automatically generated with medium confidence
  6. Once you select a SDS, this screen will appear.Graphical user interface, text, application

     Description automatically generated
  7. From here you can scroll down to find the section you are looking for.

1. **Revision Changes**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **REVISION #** | **DCO #** | **EFF. DATE** | **Location of Changes** | **SUMMARY OF CHANGES** |
| **0** |  | 7/7/22 |  | New Instruction |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |